

## **Executive Officer Training Record**

### **2015**

SLCC Clerk's conference – 17<sup>th</sup> February 2015

Health & Safety (OVW) – February 2015

The Council Meeting (OVW) – February 2015

Local Government Finance (OVW) – 18<sup>th</sup> March 2015

Planning Wales – 26<sup>th</sup> June 2015

The Council as an Employer (OVW) – 2015

Understanding the Law (OVW) – May 2015

### **2016**

SLCC/OVW Joint annual Clerk's conference - 22<sup>nd</sup> June 2016

Introduction to Local Council Administration (ILCA qualification) – September 2016

Planning Training – October 2016

### **2017**

SLCC Clerks Conference - 15<sup>th</sup> March 2017

OVW Clerk's Conference – September 2017

### **2018**

Zurich Local Council Insurance conference - 13<sup>th</sup> February 2018

SLCC/OVW Clerk's annual conference - 16<sup>th</sup> May 2018

Dementia Friends – May 2018

OVW Innovative Practice conference - 4<sup>th</sup> July 2018

Road Safety conference - 7<sup>th</sup> September 2018

OVW Clerk's conference - 29<sup>th</sup> September 2018

CPR training – 17<sup>th</sup> November 2018

NALC – Legal Update - 29<sup>th</sup> November 2018

## 2019

SLCC Clerk's conference - 26<sup>th</sup> June 2019

Road Safety Conference - 11<sup>th</sup> October 2019

## 2020

RCT Planning - 10<sup>th</sup> February 2020

Local Government Finance (OVW) – 27<sup>th</sup> February 2020

Fire Safety Awareness (RCT Source) – 2<sup>nd</sup> April 2020

Sight Loss Awareness – 25<sup>th</sup> November 2020

## 2021

Disability Awareness Training – 27<sup>th</sup> January 2021

Basic online modules: Code of Conduct, Council as an Employer, Diversity and Inclusion, Health & Safety, Induction, Local Government Finance, Understanding the Law – February 2021

Should you hold face to face meetings? Assess the Risk webinar (SLCC) – 17<sup>th</sup> February 2021

Holding Meetings by Webinar (SLCC) – 17<sup>th</sup> February 2021

Supervision Skills (RCT Source) – 17<sup>th</sup> February 2021

Advanced Local Government Finance (OVW) – 23<sup>rd</sup> February 2021

Dark Sky Wales Awareness Training – 9<sup>th</sup> March 2021

Stress Management (RCT Source) – 10<sup>th</sup> March 2021

Benefits Awareness Training (Dangoes) – 12<sup>th</sup> April 2021

Manual Handling Training – October 2021

Emergency First Aid at Work – November 2021

## 2022

Health & Safety – January 2022

Fire Safety – January 2022

Nature Wise Eco Literacy – February 2022

SLCC Clerk's Conference – 22<sup>nd</sup> June 2022

The Council (OVW) – 5<sup>TH</sup> July 2022

Financial Introduction to Local Council Administration (FILCA) – October 2022

SLCC/OVW Clerk's Conference – October 2022

## 2023

Food Hygiene Training – 23<sup>rd</sup> January 2023

International Women's Day Embrace Equity Awareness Session – 8<sup>th</sup> March 2023

SLCC Podcasts: 13<sup>th</sup> March 2023:

- Does Your Council Care About the Environment
- Planning What Clerks Need to Know
- Crisis Communications
- How Climate Change must move from Engaging to Enabling
- The Importance of Clerks Qualifications
- All Things Civility and Respect
- Think Globally, Respond Locally

Cyber Awareness Training -14<sup>th</sup> March 2023

Carbon Literacy Webinar – 20<sup>th</sup> March 2023

SLCC HR Summit – 22<sup>nd</sup> March 2023

SLCC Community Building Management Summit – 24<sup>th</sup> May 2023

SLCC Podcasts: 6<sup>th</sup> June 2023:

- Local Councils and the Planning Process
- Love your Local Market

SLCC Podcast: 21<sup>st</sup> June 2023

- All Things Internal Audit

OVW Innovative Practice Conference – 5<sup>th</sup> July 2023

SLCC Podcast: 10<sup>th</sup> July 2023

- Youth Engagement

SLCC Committees, Sub-Committees & Working Groups webinar – 12<sup>th</sup> July 2023

SLCC Getting Qualified to Tackle Climate Change webinar – 13<sup>th</sup> July 2023

RCT CBC Cllr Training: How the Council Works – 23<sup>rd</sup> August 2023

Code of Conduct,  
Governance and Audit

SLCC Cyber Awareness Training – 31<sup>st</sup> October 2023

SLCC/OVW Joint Conference – 8<sup>th</sup> November 2023

SLCC Social Media for Community Engagement Webinar – 15<sup>th</sup> November 2023

## 2024

SLCC Martyn's Law Webinar – 3<sup>rd</sup> January 2024

SLCC Podcast: 17/1/24

- How Training Your Clerk Can Benefit Your Community
- Serious Violence – A Joined-up Approach
- Insights into the Local Government Sector – a conversation with the Chair of the National Association of Local Councils (NALC)

Digital Communities Wales – Introduction to Online Security – 14<sup>th</sup> February 2024

Digital Communities Wales - Social Media Safety and Understanding Boundaries online – 20<sup>th</sup> February 2024

OVW Use of IT, Websites and Social Media – 29<sup>th</sup> February 2024

Digital Communities Wales – Social Media and Community Engagement – 12<sup>th</sup> March 2024

OVW Understanding the new Recycling Rules – 16<sup>th</sup> April 2024

Canva (in house) – 23<sup>rd</sup> April 2024

OVW Biodiversity Launch Webinar – 21<sup>st</sup> May 2024

SLCC Risk and Fire Safety Management – 4<sup>th</sup> July 2024

OVW Youth Engagement Webinar – 8<sup>th</sup> July 2024

OWV Butterfly Conservation Webinar – 10<sup>th</sup> July 2024

SLCC Getting Qualified to Tackle a Climate Emergency Webinar – 17<sup>th</sup> July 2024

Opening Your Market Safely – 17<sup>th</sup> July 2024

Sight Loss Awareness – 18<sup>th</sup> July 2024

OVW National Conference – 16<sup>th</sup> October 2024

Getting People Engaged with your Social Media – 11<sup>th</sup> November 2024

UK's Digital Telephone Switchover – 13<sup>th</sup> November 2024

SLCC/OVW Joint Training Conference – 20<sup>th</sup> November 2024

Council as a Landlord – 3<sup>rd</sup> December 2024

Climate Action for Small Councils – 9<sup>th</sup> December 2024

## 2025

Cyber Security Awareness – 23<sup>rd</sup> January 2025

OVW Innovative Practice Conference – 2<sup>nd</sup> July 2025

SLCC Basics Bootcamp – 16<sup>th</sup> July 2025

Asbestos Duty To Manage Briefing – 30<sup>th</sup> July 2025

RCT CBC Remembrance Parades Risk Assessment Training – 12<sup>th</sup> August 2025

Action Counters Terrorism Awareness Training – 12<sup>th</sup> August 2025

Martyn's Law and Local Councils: The Road Ahead – 12<sup>th</sup> August 2025

Managing Community Buildings – 10<sup>th</sup> September 2025

Making your Community Building More Energy Efficient – 16<sup>th</sup> September 2025

Connecting Communities in Cynon (Cranfield Trust/Pen Y Cymoedd Micro Sessions) – 24<sup>th</sup> September 2025

SLCC/OVW Joint Conference – 12<sup>th</sup> November 2025